Payment of Tuition Fees

1. Payment Amounts and Deadlines

Pay first and second semester tuition fees separately. The amounts and deadlines are as follows.

First semester (due by the end of April*)	Second semester (due by the end of October*)	Total annual tuition
¥ 267,900	¥ 267,900	¥ 535,800

*If the tuition fee is revised during the student's enrollment, the new tuition fee will apply from the time of the revision. If the last day of the month falls on a Saturday, Sunday, or national holiday, the deadline will be the preceding business day.

2. Payment Methods

♦ First Semester 2024 Academic Year Tuition

• KIT will send a tuition transfer form to you (the student) around April 20, 2024. Use the form to transfer the amount to the designated account from a bank or credit union counter. (**Not** acceptable: the use of ATMs, Internet banking, and university counter cash payments)

• The payee must cover the transfer fee.

Subsequent Payments

• Tuition for the second semester of the 2024 academic year and thereafter will be paid by direct deposit (automatic withdrawal). KIT covers the automatic withdrawal fees.

Withdrawal of tuition for the second semester:	October 28, 2024	
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• Be sure to deposit the amount equivalent to the tuition fee to the registered account by the business day before the withdrawal. If the withdrawal cannot be completed due to an insufficient balance or other reasons, the transfer will be made again on the 27th of the following month (or the next business day) if the day falls on a holiday.

• Check to be sure that the withdrawal was completed by updating your savings account passbook (the passbook should show a withdrawal by "NS Kousendai" NS コウセンタ イ).

• If you need a receipt, contact us 2 weeks after the withdrawal date.

3. Note that:

In principle, tuition fees will not be refunded after payment.

If you are considering taking a leave of absence, etc., consult Educational Affairs **before paying tuition fees**. Also, do not pay your tuition if you are applying for the exemptions and/or postponements below.

For inquiries, contact: the Cash Flow Management, Financial Accounting Office E-mail: <u>kitsuitou@jim.kit.ac.jp</u> Tel 075-724-7050 Fax 075-724-7040

4. Application for Exemption and Payment Postponement

If it is difficult to pay the tuition due to economic reasons, there is a system for tuition exemption and payment postponement. Please check the details on the following website (The application period for tuition exemption and payment postponement for the spring semester of the 2024 academic year has ended). <u>https://www.kit.ac.jp/en/prospective_student/life_fee/</u> Information and dates of tuition account transfers/withdrawals and tuition fee payment deadlines will be posted on the Educational Affairs Office web page in middle of April for the first semester and in middle of October for the second semester. Students will be notified by e-mail.

Educational Affairs Office: <u>https://www.cis.kit.ac.jp/~gakumuka/ead/ead_portal/</u>